



DEPARTMENT OF CORRECTIONS  
Health Care Recruitment Unit  
2201 Broadway  
Sacramento, CA 95818

CONTINUOUS FILING

## **CHIEF PHYSICIAN AND SURGEON (Correctional Facility)**

### **FUNCTION OF POSITION**

Under general direction, in a State correctional facility in the Department of Corrections, a Chief Physician and Surgeon, Correctional Facility (CF), (1) serves as a chief of service in charge of a major general medical and surgical subdivision in a large State hospital; and does other related work, or (2) supervises physicians and other professional personnel giving medical and psychiatric care to patients; gives medical services to such patients; and does other related work. All positions are also responsible to maintain order and supervise the conduct of inmates; to protect and maintain the safety of persons and property. Typical tasks include: Assisting in the supervision necessary to maintain high standards of medical care and treatment for an assigned unit; supervising the work of a medical staff and assisting in the coordination of their activities with those of the nursing, social work, rehabilitation therapy, and other ancillary services; advising staff, either individually or by presiding at hospital ward, diagnostic, and clinical conferences, on appropriate treatment techniques for specific cases; reviewing clinical records of patients to assure their adequacy and proper documentation; making regular hospital ward rounds, special teaching rounds, and inspection tours to observe professional services given and the enforcement of hospital regulations; examining and treating patients requiring more difficult forms of medical treatment; serving as consultant to staff members on unusual or difficult medical problems; arranging, as necessary, for consultation on difficult cases with medical authorities outside the hospital; encouraging research by staff members, reviewing plans for research projects, and recommending approval to the chief medical officer; presenting recommendations to the chief medical officer on such matters as hospital policy, new forms of treatment, the need for equipment and facilities and personnel and budgeting; training and evaluating the performance of personnel and taking or recommending appropriate action; assigning medical officers to shifts and posts including medical officer-of-the-day and weekend duty; and planning and reviewing the instruction of assigned residents, interns, and other students; and informing the chief medical officer on such matters as new or improved techniques developed by the staff or by other medical personnel, trends in the incidence of diseases, and needs for new or improved medical service.

### **MINIMUM QUALIFICATIONS**

Applicants for Chief Physician and Surgeon, CF, must possess the legal requirements for the practice of medicine in California as determined by the Medical Board of California or the California Board of Osteopathic Examiners. (Applicants who are in the process of securing approval of their qualifications by the Medical Board of California or the California Board of Osteopathic Examiners will be admitted to the examination, but the Board to which application is made must determine that all legal requirements have been met before candidates will be eligible for appointment.)

#### **And**

Possession of a valid certificate issued by an American Medical Specialty Board or an American Osteopathic Board as a specialist in one of the fields of medicine, or eligibility for examination for such a certificate as evidenced by a written statement from the Secretary of an American Specialty Board or an American Osteopathic Board. (Applicants who are in the process of establishing specialty board eligibility will be admitted to the examination but the required verification must be submitted before appointment.)

**The Department is now accepting applications from H-1B Visa holders.**

### **APPLICATION INFORMATION**

The Department application consists of four documents listed below. Additional information may be submitted but is not required. All forms must be completely filled out. Incomplete forms will be returned. Properly completed documents should be sent to the California Department of Corrections, Office of Selection and Standards, Certification and Procedures Unit, 2201 Broadway, Sacramento, CA 95818. Should you have any questions, contact a Health Professions Recruiter at (888) 232-4584, by fax at (916) 227-4646 or by e-mail at [Health.Recruit@corr.ca.gov](mailto:Health.Recruit@corr.ca.gov).

1. Standard State Application (STD. 678)
2. Conditions of Employment - 631
3. Recruitment Publicity Questionnaire
4. Supplemental Medical Application – Examination Document (CDC Form SMA)

**CONTINUED ON REVERSE**

[www.corr.ca.gov](http://www.corr.ca.gov)

888-232-4584 Toll Free --- 916-227-4646 FAX

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## Chief Physician and Surgeon (CF) Continued

### **SALARY RANGES**

Range B \$9,723 – \$11,254 (Board eligible)

Range C \$10,201 - \$11,530 (Board certified)

All correctional institutions may authorize a “**Hiring Above the Minimum**” (HAM) salary differential. Extraordinary qualifications, experience and current salary will determine the actual starting salary. The hiring authority reviews your credentials and evaluates your experience to determine if a HAM salary differential is applicable.

### **EDUCATIONAL FUNDING**

Educational funding may be available through the following program (Contact a Health Care recruiter for additional information):

- Federal Loan Repayment Program, administered by the National Health Services Corporation

### **BENEFITS**

- Deferred Compensation Plans (Savings Pool, 401k and 457 Plans)
- \$100 monthly Bilingual Differential Pay
- 75% Reimbursement of Van Pool, \$65 maximum per month (\$100 primary driver)
- 75% Reimbursement of Public Transit Passes, \$65 maximum per month
- Flexible work hours (management discretion)
- Pre-tax parking (where applicable)
- Fourteen (14) paid holidays (personal holiday available after six months of employment)
- Jury duty/military/bereavement leave
- Health, Dental and Vision Care Plans (Rural Health Care Equity Program for areas without HMOs)
- Pre-retirement death benefit
- Dependent Care Program
- Long Term Insurance (CalPERS)
- Home Loan Program (CalPERS)
- Legal Services
- Employee Assistance Program
- Work and Family Advisory Committee
- \$200 month Recruitment and Retention Bonus (all locations)
- \$2,400 annual Geographic Recruitment Bonus (limited to Avenal State Prison, Ironwood State Prison, Chuckawalla Valley State Prison, Calipatria State Prison, Centinela State Prison after 12 months of full-time employment)
- Eleven (11) hours per month allowed for Annual Leave Credits. Increases to 14 hours after 37 months of full-time employment. Maximum of 18 hours with employment at 241 months or over.
- Medical license renewal fee reimbursement (actual cost)
- California Public Employees’ Safety Retirement System (exempt from paying into the Federal Social Security System)
- Paid Continuing Medical Education

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## **EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

\*The compensation listed in this handout may be changed as a result of legislation, revision to the Bargaining Unit 16 Memorandum of Understanding (MOU), or other State action. Should there be a conflict between this document and changes in the requirements of law, State policy, or Unit 16 MOU, the latter will control.